

Building Inspections

- 100 Foundation
- 101 Frame
- 103 Energy
- 104 Brick Tie
- 105 Piers
- 106 Fireplace
- 107 Grade Beam
- 108 Building Final
- 109 Pool Location & Belly Steel
- 110 Pool Final
- 111 Wall Steel
- 112 Retaining Wall
- 114 Leave Out
- 115 Water Service
- 118 Foundation Repair
- 120 Landscape Final
- 121 Re-Roof Final
- 122 Accessory Building Final
- 123 Parking Lot / Driveway
- 124 Energy Final

Mechanical Inspections

- 300 Duct Rough
- 301 Mechanical Final
- 302 Misc. Mechanical
- 303 Grease Duct
- 304 Grease Duct Enclosure

Plumbing Inspections

- 200 Plumbing Rough
- 201 Sewer
- 202 Rough & Sewer
- 203 Top Out
- 204 Water Heater
- 205 House Gas
- 206 Gas Final
- 207 Plumbing Final
- 208 Sewer Relay
- 210 Gas Relay
- 211 Irrigation System
- 212 Pool P/Trap
- 213 Gas to Pool
- 215 Second Floor Rough
- 216 Grease Trap
- 218 Water Service
- 219 Roof Drain
- 220 Storm Drain
- 221 Gas Yard Line

Electrical Inspections

- 400 Electrical Rough
- 401 Electrical Final
- 402 Wall Rough
- 403 Ceiling Rough
- 404 Service Work
- 405 Meter Base

Electrical Inspections – Cont'd

- 406 Temp Utilities
- 408 Slab Rough
- 409 Underground Rough
- 410 Pool Ground
- 411 Elec. Pool Final
- 412 Elec. Sign Final
- 413 Slab Ground

Miscellaneous Inspections

- 500 Walk
- 501 Approach
- 502 Walk & Approach
- 503 Private Sidewalk
- 605 Cursory Insp
- 620 Fence Final
- 700 Sign Pre-Insp
- 701 Certificate of Occupancy
- 702 Clean & Show
- 703 Sign Piers
- 705 Sign Final
- 706 Wind Device Final
- 707 Temp Amusements
- 708 Temp Sale Final
- 709 Special Event Final



GARLAND

**Building Inspection
Department**

**Voice Permits™
IVR User's Guide**

972 – 205 – 2300

Welcome to Voice Permits

In an ongoing commitment to improve customer service, the City of Garland Building Inspection Department has installed an Interactive Voice Response System for inspections, 24 hours a day, seven days a week!

Voice Permits™ Line

972 – 205 – 2300

Schedule Inspections

Cancel Inspections

Retrieve Inspection Results

Check Plan Review Status

You will be prompted through the entire process. Press [*] at any time for more information.

Before Calling You Will Need

1. A touch-tone telephone
2. A site-specific Permit Number
3. An Inspection Code – *Choose from the codes listed in this brochure*

Choose From the Following Options

- Press [1] **Schedule an Inspection**
Press [2] **Cancel an Inspection**
Press [3] **Obtain Inspection Results**
Press [4] **Check Plan Review Status**
Press [5] **For the Information Line**
Press [6] **For Staff Directory Listing**
Press [0] **Transfer to Staff**
Press [#] **Disconnect and Hang Up**
Press [*] **Additional Information**

The *Voice Permits™* system will prompt you through the steps below during your call. You may perform multiple transactions during each call. At the end of the call, you will be issued a confirmation number. We recommend that you keep a record of your confirmation numbers and associated transactions in case they are needed for future reference.

Schedule an Inspection

1. Enter the **Permit Type**
2. Enter the **Permit Number**

The system will confirm this permit by speaking back the site address.

3. Enter the **Inspection Code** from the list in this brochure.
4. Enter the **Inspection Date**. *The cut-off time is 7:00 a.m. for an inspection that business day.*

After you have scheduled the inspection, you will be able to:

- Leave a message for the inspector
- Request another inspection, same permit
- Request another inspection, different permit
- Get a **Confirmation Number** and hang up.
- Return to the Main Menu

Cancel an Inspection

1. Enter the **Permit Type**
2. Enter the **Permit Number**
3. Enter the **Inspection Code** from the list in this brochure.

After you have cancelled the inspection, you will be able to:

- Cancel another inspection, same permit
- Cancel another inspection, different permit
- Retrieve **Inspector Message**
- Get a **Confirmation Number** and hang up. Cut-off time for inspection cancellation is 7:00 a.m.
- Return to the Main Menu

Obtain Inspection Results

1. Enter the **Permit Type**
2. Enter the **Permit Number**
3. Enter the **Inspection Code** from the list in this brochure.

After you have listened to the inspection results, you will be able to:

- Listen to more results, same permit
- Listen to more results, different permit
- Get a **Confirmation Number** and hang up.
- Return to Main Menu

Check Plan Review Status

1. Enter the **Permit Number**
2. Press [1] to **Listen to Plan Check Status**, or Press [2] to **Receive a Faxed Copy** of the

permit or plan check status information. *You will be asked to enter your fax number.*

After you have listened to the inspection results, you will be able to:

- Check the status of another plan
- Return to Main Menu

Transfer to Staff & Additional Information

You can press 0 at any time to transfer to an attendant. You can also press * to hear an explanation of your current options.

