

Minutes of the Regular Meeting

Utility Advisory board

Council Work Session Room, City Hall

September 22, 2009

6:02 p.m.

1. Welcome/Roll Call

Attendance: Lowell Hyatt, Lee Alewine, Linda K. Campbell, Chris Luna, Gary Pickens, Billy Thompson, Tony Torres

Late Arrival: Mr. Luna joined the meeting at 6:53 p.m.

Staff: Ray Schwertner, Greg Vetrano, René Dowl

2. Consider Approval of the Minutes from the Regular Meeting of August 25, 2009

Chairman Hyatt requested changes or revisions to the August 25, 2009, minutes. No changes or revisions were requested.

--Motion by Mr. Torres to accept the minutes as written; seconded by Mr. Thompson. The motion unanimously passed.

3. Consideration Excusing Absences for UAB Members

There were no absences to approve

4. Review UAB August 3rd Council briefing and UAB action items (formerly #6)

Chairman Hyatt asked for further comments and/or discussion regarding the briefing summary from the August 3rd meeting. The Board agreed to focus on the action items from the summary and to continue current procedures in addressing the following items:

- Expectation of Council that the Board involve Ray Schwertner in discussion relating to tasks the Board will assume
- Accessibility to citizens

5. Staff Briefing on process used to develop annual CIP's

Greg Vetrano presented an overview of the CIP process explaining the timeline that follows the process from start to adoption of the program by Council.

--Action the Board will familiarize themselves with the 2009 CIP Program in preparation for advising the Council on the upcoming 2010 CIP.

The Board recessed for a break at 7:28 p.m. and reconvened at 7:35 p.m.

6. Committee Reports

a. Develop chart for KWH residential rates for 20 largest TX MOU's

Mr. Schwertner pointed out that meaningful comparisons of rates for TX MOU's would be extremely difficult. He said the factors which determine the rates for each MOU are, to a large extent, unique for that MOU. After considerable discussion, the members agreed the chart will not be developed.

b. Procedure for sharing articles with UAB and Council

All articles will be sent to Mr. Luna and he will determine if information will be sent to Council immediately and fellow UAB members

c. UAB policy for placing items on the monthly UAB agenda

Messrs. Luna and Thompson will revise the current draft policy

d. Request list of reports from City Manager relating to GP&L which are submitted to Council

Chairman Hyatt has made the request to the City Manager and is awaiting response

e. Develop a list of budget reference materials

Mr. Luna provided the Board with a compilation of Budget information obtained from the Fiscal Year 2009 – 2010 City of Garland Proposed Budget.

f. Recommendations for facilitating interaction between UAB and citizens

The Board agreed that they would not create individual business cards or email address

g. Develop online reference library for UAB members

Chairman Hyatt decided to suspend this project until further notice

h. Finalize plan for citizens and UAB members receiving answers to questions and comments submitted to UAB members

The Board agreed to continue sending questions to the secretary who will forward to the appropriate GP&L staff person. Responses to inquiries will be copied to the board member submitting the request and to all other board members.

i. Analyze historical data received from a citizen

Mr. Torres is in the process of compiling the data

j. Review current Residential Electric Providers listing

This is provided for information purposes only – no action required

7. Determine if the UAB November meeting will be changed and if the December meeting will be cancelled or moved to a different date.

--Action the Board unanimously agreed to move the November meeting to the 10th and the December meeting will be moved to the 8th

8. Election of UAB Officers

On September 15, 2009, Messrs. Pickens and Torres were reappointed to three (3) year terms on the UAB by Council.

Chairman Hyatt opened the floor for nominations.

--Action Mr. Alewine nominated Mr. Luna for 1st Vice Chairman; Mr. Luna declined and nominated Mr. Alewine. Mr. Alewine declined and nominated Mr. Thompson for 1st Vice Chair, Ms. Campbell seconded. The Board voted to unanimously elect Mr. Thompson as 1st Vice Chair. Ms. Campbell nominated Mr. Alewine for 2nd Vice Chair; there were no other nominations and the Board voted unanimously to elect Mr. Alewine as 2nd Vice Chair.

9. Future Items:

There was no discussion or action taken

10. Citizen's Comments

There were no citizens present

11. Topics Scheduled for October 27, 2009 Agenda

Call to Order

Consider Approval of the Minutes for September 22, 2009

Consideration of Excusing Absences for UAB Members

Staff Briefing: GP&L Non Profit Status

CIP Program Review/Discussion

Revised Policy on Placing Items on UAB Agenda

Citizens Input Analysis

Future Items

Citizen's Comments

Adjourn

12. The meeting was adjourned by Chairman Hyatt at 9:03 p.m.

E. René Dowl, Secretary

Lowell Hyatt, Chairman