

**MINUTES**  
**UTILITY ADVISORY BOARD**  
**City of Garland**  
**Council Work Session Room, City Hall**  
**200 N. Fifth Street, Garland, TX**  
**6:00 p.m., May 25, 2010**

**1. Welcome/Roll Call**

The meeting was called to order by Chairman Hyatt at 6:00 p.m.

Attendance: Lowell Hyatt, Lee Alewine, Linda Kirk Campbell, Marc Peterson, Jim Spence, Billy Thompson, Tony Torres

Staff: Jeff Janke, Greg Vetrano, René Dowl

Absent: No absences

**2. Consider Approval of the Minutes for May 11, 2010**

Chairman Hyatt asked for comments or changes to the May 11, 2010, minutes.

There were no comments, discussion, or changes.

Mr. Peterson abstained from voting on this item.

--Motion by Mrs. Campbell to accept the minutes; seconded by Mr. Thompson. The motion was unanimously passed.

**3. Consideration of Excusing Absences for UAB Members**

Mr. Alewine left the room while the Board discussed approving his absence as excused. Mr. Alewine had provided written notice for the May 11, 2010, meeting that he would be absent because he was scheduled to work.

Mr. Peterson abstained from voting on this item.

--Motion by Mrs. Campbell to approve the absence as excused; seconded by Mr. Torres. The motion was unanimously passed.

**4. Written Briefing – Residential Rate Comparison**

For information purposes only – no action taken on this item

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### **5. Discuss Plans for New UAB member**

As part of the introduction of Mr. Peterson, Chairman Hyatt asked the Board members, including Mr. Peterson, and the members of the staff to introduce themselves.

--Action The Board agreed that this item would be removed from future agendas because all positions on the Board are now filled.

### **6. Review GP&L 2010-2011 O&M Operating Budget (formerly #8)**

Mr. Vetrano gave a detailed presentation covering GP&L O&M Budget revenue and expense categories and the projection basis by which they are developed.

He explained to the Board that the budget and 10-year plan will be reviewed by the City Manager before it will be provided to them. The budget will then be available for the Board's review and will allow them to present to Council their recommendation regarding it.

--Action The Board, at Mr. Alewine's suggestion, decided that more work should be done on the current projection graphs for all line items to see if the projections adequately meet the needs for GP&L's strategic and service requirements.

--Action The Board requested additional information on City Support expenditures as a part of the next budget presentation.

**Chairman Hyatt called for a break at 7:29 p.m. the meeting was reconvened at 7:35 p.m.**

### **7. Discuss UAB tasks for which Council approval will be requested (formerly #6)**

The Board reviewed the list of *Potential Tasks* and Chairman Hyatt asked for additions or deletions to the current list. Two (2) items relating to emerging technologies and cap and trade were removed from the list and added to the *Procedures for Keeping Current on Events in the Industry*.

The Board briefly discussed Ordinance 10.32 to confirm that the list of tasks fall within the scope of authority given to this Board by the Council.

--Action The Board agreed to postpone discussion of *Potential Tasks* until after their review of the GP&L O&M Budget and 10-year Plan.

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### 8. Discuss development of policy for UAB keeping current on events within the electric industry and GP&L (formerly #7)

The Board agreed that the goal under this policy is to determine what information is necessary without inundating the group. There was a review of each topic as follows:

- Dash Board reports – each member will review the report on an as needed basis
- Copies of PUC and DOE Filings – **deleted from the list**
- State and Federal Legislation impacting GP&L – on-going review
- Financial events and other events which could have a significant impact on GP&L – on-going review
- GP&L Staff presentations to Council– Board members will either be present at the presentations or will view them on T.V.
- With Council approval, attend Executive Sessions relating to GP&L – the Board agreed that it may be better served if Staff brief them on these topics – Jeff Janke will check with the City Attorney’s office regarding the request for this briefing
- Keep current with respect to TMPA and GP&L fuel purchases – **deleted from list**
- Keep current with respect to emerging technologies and strategies relating to conservation of energy – Mrs. Campbell will review the Residential Distributed Generation ordinance (Chapter 50) and report back to the group at the regular meeting on July 27, 2010

GP&L staff will provide direction to Mrs. Campbell regarding an electric industry publication that provides the best information on events within the electric industry

Mr. Peterson will discuss his wind farm tour to West Texas at the next regular meeting on June 22, 2010

- Keep current on pending federal legislation on Cap and Trade – Mrs. Campbell will continue to monitor for changes in the legislation
- Understand GP&L Annual Report and portion of CAFR report relating to GP&L – Mr. Spence will provide a briefing for the group at the next regular meeting on June 22, 2010

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### **9. Citizen's Comments**

No citizens were present

### **10. Agenda items for next meeting**

- Call to Order
- Consider Approval of the Minutes for May 25, 2010
- Consideration of Excusing Absences for UAB Members
- Written Briefing – Residential Rate Comparison
- Discuss development of policy for UAB keeping current on events within the electric industry & GP&L
- Review GP&L 2010-2011 O&M Operating Budget
- Committee Reports
  - Briefing on Wind Farm Tour (Peterson)
  - Publications/Regulatory Update (Campbell)
  - Comprehensive Annual Financial Report (Spence)
- Future Items
  - Distributive Generation Ordinance (Campbell) – 7/27/10
- Citizen's Comments
- Agenda items for next meeting
- Adjourn

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**11. Adjourn**

The meeting was adjourned by Chairman Hyatt at 8:30 p.m.

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Eloyce René Dowl, Secretary

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Lowell Hyatt, Chairman